

COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

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2018 OCT 12 PM 12:05

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the **Office of Public Records** in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. **Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.**

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Name of Traveler: Kimberly Miller-Tolbert

Employing Office/Committee: Senator Cory Booker

Travel Expenses Paid by (List all sources): American Society of Tropical Medicine and Hygiene; Global Health Council; Infectious Diseases Society of America; and PATH/Global Health Technologies Coalition

Travel Date(s): August 5-6, 2018

Description/Title of Attached Forms: Private Sponsor Travel Certification Form & Attachments;
Final Itinerary; Form RE-1

Purpose of Amendment (describe the reason for amending original submission): I was notified that I did not submit the final version of these documents.

10/12/2018

(Date)

K. Miller-Tolbert

(Signature of Traveler)

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): American Society of Tropical Medicine and Hygiene (ASTMH), Global Health Council (GHC)... (see addendum for additional sponsors)
2. Description of the trip: A tour and briefing of global health programs administered by the Centers for Disease Control and Prevention at their headquarters in Atlanta, GA
3. Dates of travel: August 5-6, 2018
4. Place of travel: Atlanta, Georgia
5. Name and title of Senate invitees: See addendum
6. I certify that the trip fits one of the following categories:
☐ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
– OR –
☒ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I certify that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
– AND –
☒ I certify that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I certify that:
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
– AND –
☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☒ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

– OR –

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

There are four sponsors for this trip: ASTMH, GHC, IDSA, and PATH/GHTC. All sponsors have a significant role in organizing the trip, including devising the agenda and invitation list, handling logistics, and preparing Ethics Committee materials, among other activities. (see addendum for more information)

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

ASTMH is a nonprofit 501c3 organization. It is a large international scientific organization of experts working to reduce the worldwide burden of tropical infectious diseases and improve global health. ASTMH informs health policies and practices, and advocates for investment in tropical ... (see addendum)

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

ASTMH has not sponsored a congressional trip in the past.

GHC previously sponsored Congressional trips overseas before briefly closing for one year in 2012. GHC reopened in 2013 and since then has not sponsored any Congressional trips. (see addendum)

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

ASTMH educates about evidence-based policies and programs related to tropical infectious diseases.

Educational activities include hosting an annual meeting and publishing a scientific journal. ASTMH also fosters international scientific collaboration. (see addendum)

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate	Total: \$1,030	\$148	\$69	None
<input type="checkbox"/> Actual Amounts	(Airfare: \$880, Ground transportation: \$150)			

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip involves an event that is arranged and organized specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

The location is Atlanta, the site of CDC headquarters and the location of all relevant CDC global health programs and staff.

19. Name and location of hotel or other lodging facility:

Emory Conference Center Hotel, 1615 Clifton Road NE, Atlanta, Georgia 30329

20. Reason(s) for selecting hotel or other lodging facility:

The hotel was selected for its proximity to CDC headquarters, as it is located across the street from the CDC campus.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Daily expenses for lodging, meals and other expenses are equal to Federal Government per diem rates.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Economy class roundtrip airfare from Washington DC to Atlanta, GA, will be provided. Roundtrip taxi service from a personal residence or office in Washington DC to the airport and...(see addendum)

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: Karen A. Goralesski

Name and Title: Karen Goralesski, Executive Director

Name of Organization: American Society of Tropical Medicine and Hygiene

Address: One Parkview Plaza, Suite 800, Oakbrook Terrace, IL 60181

Telephone Number: 847-686-2358

Fax Number: 847-686-2251

E-mail Address: kgoralesski@astmh.org

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM
SIGNATURE PAGE FOR ADDITIONAL SPONSOR
(to be completed by each additional sponsor)

I hereby *certify* that the information contained on pages 1-4 of the certification form and any accompanying addenda, all submitted in connection with the August 5-6, 2018 trip
to CDC in Atlanta, GA is true, complete, and correct.
Place of Travel

Signature of Travel Sponsor: _____

Name and Title: Danielle Heiberg, Senior Manager, Policy and Advocacy

Name of Organization: Global Health Council

Address: 1875 K Street, NW, 4th Floor, Washington, DC 20006

Telephone Number: 202-255-7682

Fax Number: None

E-mail Address: dheiberg@globalhealth.org

Senate Private Sponsor Travel Certification Form – Addendum

Trip: Congressional Staff Tour – CDC Global Health Programs

August 5-6, 2018

1. Sponsors of the trip:

In addition to ASTMH and GHC:
Infectious Diseases Society of America (IDSA)
PATH/ Global Health Technologies Coalition (GHTC)

5. Name and title of Senate invitees:

Kimberly Miller-Tolbert, Legislative Assistant, Sen. Cory Booker
Maria Paula Ramos, Legislative Aide, Sen. Marco Rubio

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

ASTMH is assisting with the other cosponsors on the logistics and agenda for this trip. The ASTMH Executive Director will accompany Congressional staff on the trip.

GHC is assisting with the other cosponsors on trip logistics, the agenda and other materials, and the Congressional travel forms. GHC's Senior Manager for Policy and Advocacy will accompany Congressional staff on the trip.

IDSA is assisting with other cosponsors on trip logistics, and is serving as the lead on preparing required materials for Congressional travel forms. IDSA's Public Health Program Officer will accompany Congressional staff on the trip.

PATH is serving as the lead organization coordinating invites to Congressional staff, and is also helping with developing content and logistics. PATH's Policy Officer will accompany Congressional staff on the trip. GHTC is not a separate legal entity and its secretariat is housed within PATH. PATH employees designated to support GHTC are taking the lead in coordinating with CDC staff on the program agenda as well as agency-level approvals. GHTC's Director will accompany Congressional staff on the trip.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission.

. medicine and global health research. This trip aligns with the mission of ASTMH.

GHC is a nonprofit 501c3 organization. It is the leading membership organization supporting and connecting advocates, implementers and stakeholders seeking to improve global health and wellbeing through informed investments and policies. This trip advances this mission.

IDSA is a non-profit 501c6 organization. It represents more than 11,000 physicians and scientists working in infectious diseases responses and research in the U.S. and globally. IDSA supports a policy education program about US leadership in global infectious diseases responses and research & development. This trip advances that mission.

PATH is a nonprofit 501c3 organization. It is a large global health NGO that uses entrepreneurial insight, scientific and public health expertise, and partnerships with U.S. agencies and private

sector partners to develop much-needed health products and help countries, primarily in Africa and Asia, tackle their greatest health needs. Part of PATH's work includes working with CDC to develop new vaccines, drugs, diagnostics and devices, while at the same time advocating for CDC's role in global health more broadly. GHTC is a coalition group of over 25 organizations with its secretariat housed within PATH, and is not a separate legal entity. GHTC brings together nonprofit organizations, academic institutions, and businesses to advance policies to accelerate the creation of new drugs, vaccines, diagnostics and other tools. PATH staff designated to support GHTC carry out the operational, administrative, and financial systems needs of GHTC. PATH also provides and maintains overall GHTC focus, direction, and cohesion through priority setting, operational decision-making, and advancing collaboration as well as action among members and partners. PATH leads all decision-making on GHTC's priorities, policy input, and public statements to advance GHTC's objectives. This trip advances the mission of PATH, especially as it relates to the work of GHTC.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

PATH/GHTC served as one of several co-sponsors of a Congressional trip in 2016 to educate staffers about tuberculosis (TB) including multi-drug TB as well as research and development efforts to mitigate TB.

IDSA has not previously sponsored a Congressional trip.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips)

GHC educates on the importance of sound, strong global health policies and resources. Educational activities include discussion forums for its members, which includes NGOs, academia, and the private sector, as well as publications geared towards educating its members and the public.

IDSA educates about evidenced-based policies and programs related to global infectious diseases. IDSA sponsors conferences, including IDWeek, and publishes a widely-read news blog and issue briefs on global infectious diseases.

PATH engages in a number of educational activities on a variety of global health topics. GHTC works to educate about the impact and value of global health research and development through the publication of research reports and articles on global health R&D, sponsorship of conferences, and providing statements at the World Health Assembly.

21. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

..roundtrip taxi service between the airport in Atlanta and the Emory Conference Center Hotel will be provided. The Emory Conference Center Hotel provides to all guests complimentary shuttle service from the hotel to the CDC campus.

**American Society of Tropical Medicine and Hygiene, Global Health
Council, Infectious Diseases Society of America, and PATH/Global
Health Technologies Coalition**

**Welcomes
Congressional Staff Delegation to CDC**

Agenda

SUNDAY, AUGUST 5, 2018

TIME	SESSION	LOCATION
3:45-4:10 pm	Arrival in Atlanta (House Staff) Delta Airlines Flight 2799 (arrive 3:42) or American Airlines Flight 4639 (arrive 4:06) *Shuttle will pick-up from American Airlines Arrivals Door	Hartsfield-Jackson Airport
4:15 pm – 5:15 pm	Travel from airport to Emory Conference Center Hotel	
5:15 pm	Arrival at Emory Conference Center Hotel and Check-in	Emory Conference Center Hotel: 1615 Clifton Rd, Atlanta, GA 30329
6:45 pm	Staffers-only dinner at the General Muir Restaurant Located less than a five-minute walk from the hotel	1540 Avenue Place B- 230, Atlanta, GA 30329
7:46 pm	Arrival in Atlanta (Senate Staff) Delta Airlines Flight 373 *Senate staff to take taxi to Emory Conference Center Hotel. Dinner can be ordered from hotel upon arrival.	Hartsfield-Jackson Airport

MONDAY, AUGUST 6, 2018

TIME	SESSION	LOCATION
7:00 am – 8:00 am	Working breakfast: Innovating to save lives: a look at CDC's end-to-end product development to prevent, detect, and respond to global health challenges. This breakfast dialogue will introduce staffers to some of the different ways CDC develops and leverages technologies in the global health space. The dialogue will provide an overview of how CDC develops diagnostic tests to identify infections in low-resource settings, test technologies such as new bednet prototypes to prevent the spread of malaria, use real-time data and surveillance systems to see a map of active Ebola cases around the world, and support PEPFAR to combat the spread of HIV/AIDs. - Jaime Bay Nishi, Director, Global Health Technologies Coalition <i>Hotel check-out</i>	Emory Conference Center Hotel: 1615 Clifton Rd, Atlanta, GA 30329
8:00 am	Departure for CDC	
8:15 am	Arrival at CDC	Visitor's Center,

**American Society of Tropical Medicine and Hygiene, Global Health
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**Welcomes
Congressional Staff Delegation to CDC**

Agenda

	<ul style="list-style-type: none">- Ms. Nancy Tourk, Account Manager, Center for Global Health- Mr. Thomas Mampilly, Lead, External Relations and Strategic Partnerships	Building 45
8:15 am – 8:30 am	<i>Travel to Building 21</i>	
8:30 am – 9:30 am	CDC Global Leadership Welcome and Global-is-Local Overview - Leaders to provide overview of CDC global programs and discussion of the individual centers and the types of research they conduct at CDC. <ul style="list-style-type: none">- Dr. Robert Redfield, Director, CDC- Dr. Rebecca Martin, Director, Center for Global Health (CGH)- Dr. Rima Khabbaz, Director, National Center for Emerging and Zoonotic Infectious Diseases (NCEZID)- Dr. Nancy Messonnier, Director, National Center for Immunization and Respiratory Diseases (NCIRD)- Dr. Stephen Redd, Director, Office of Public Health Preparedness and Response (OPHPR)	Building 21, 12 th Floor, CR 12105
9:30 am – 9:45 am	<i>Break and Travel to 3rd Floor</i>	
9:45 am – 10:45 am	Emergency Operations Center (EOC) Tour & Ebola in DRC Response Update – Tour of the EOC where CDC monitors outbreaks around the world 24/7 and an update on the CDC's work during the recent Ebola outbreak in the Democratic Republic of Congo (DRC). <ul style="list-style-type: none">- Dr. Stephen Redd, Director, OPHPR- Dr. Inger Damon, Director, Division of High-Consequence Pathogens and Pathology- Dr. Ben Dahl, Epidemiologist, Global Immunization Division	Building 21, 3 rd Floor, EOC ECR
10:45 am – 11:00 am	<i>Break and Travel to Building 23</i>	
11:00 am – 12:00 pm	Antimicrobial Resistance (AMR) Lab Tour Participants will have an opportunity to learn more about how CDC's vital AMR work helps with ongoing prevention efforts, generates stronger data for improved infection control recommendations, and supports manufacturers, health industry, and private groups in having the devices and diagnostic tools to better detect and prevent future resistant threats.	Building 17, Lab

**American Society of Tropical Medicine and Hygiene, Global Health
Council, Infectious Diseases Society of America, and PATH/Global
Health Technologies Coalition**

**Welcomes
Congressional Staff Delegation to CDC**

Agenda

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- Dr. Denise Cardo, Director, Division of Healthcare Quality Promotion, NCEZID
 - Dr. Michael Bell, Deputy Director, Division of Healthcare Quality Promotion, NCEZID

And

Influenza Lab Tour

Participants will have an opportunity to learn about the CDC's influenza program, which plays a key role throughout the entire vaccine cycle including development, delivery, safety and effectiveness, from CDC's experts who are on the front lines of the flu response.

- Dr. David Wentworth, Chief, Virology, Surveillance, and Diagnosis Branch (VSDB), CDC Influenza Division

12:00 pm – 12:15 pm *Travel to Building 21*

12:15 pm – 1:30 pm	Lunch with discussion on the Epidemic Intelligence Service (EIS) Office – Learn about EIS officers, or "disease detectives," and how they respond to outbreaks such as Ebola and the flu.	Building 21, 12 th Floor, CR 12105
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- Dr. Patricia Simone, Director, Division of Scientific Education and Professional Development, Center for Surveillance, Epidemiology, and Laboratory Services
- Dr. Michelle Hughes, Officer, Epidemic Intelligence Service (EIS)
- Dr. Scott Robertson, Officer, EIS
- Dr. Lauren Weil, Officer, EIS
- Dr. Sandra Valenciano, Officer, EIS

1:30 pm – 1:45 pm *Break and Travel to Building 17*

1:45 pm – 2:45 pm	Global HIV and TB Lab Tour	Building 23, Lab
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Participants will have an opportunity to view multiple labs dedicated to HIV and TB work including viral load and early infant diagnosis, serology/incidence, drug resistance, and TB and clinical monitoring which will provide a glimpse into the expertise brought into the field to fight these infectious diseases.

- Dr. Heather Alexander, Branch Chief, International Laboratory Branch, Division of Global HIV and TB
 - Dr. Patricia Hall, Acting TB and Clinical Monitoring Team
-

**American Society of Tropical Medicine and Hygiene, Global Health
Council, Infectious Diseases Society of America, and PATH/Global
Health Technologies Coalition**

**Welcomes
Congressional Staff Delegation to CDC**

Agenda

Lead, Division of Global HIV & TB		
2:45 pm – 3:00 pm	<i>Break and Travel to Building 21</i>	
3:30 pm – 4:15 pm	Connecting the Dots: Update on Global Health Security Agenda (GHSA) & Measuring the Economic Impact – CDC leadership discusses how CDC's work globally has an impact in the US, not only protecting the health of Americans but also US exports and jobs through global health security. - Dr. Nancy Knight, Director, Division of Global Health Protection (DGHP) - Ms. Serena Vinter, Associate Director for Policy (ADP), CGH - Dr. Chris Braden, Deputy Director, NCEZID - Dr. Barbara Mahon, Deputy Chief, Enteric Diseases Epidemiology Branch - Mr. Jeff Bryant, Director, Division of Emergency Operations, OPHPR	Building 21, 12 th Floor, CR 12105
4:15 pm – 4:30 pm	Reflections on Visit – Final questions and thoughts on today's visit - Ms. Nancy Tourk, Account Manager, Center for Global Health - Mr. Thomas Mampilly, Lead, External Relations and Strategic Partnerships	Building 21, 12 th Floor, CR 12105
4:30 pm – 4:45 pm	<i>Travel to Visitor's Center</i>	
4:45 pm	<i>Departure from CDC *Shuttle pick-up at CDC entrance</i>	Visitor's Center, Building 45
5:30 – 6:00 pm	<i>Arrival at Hartsfield-Jackson airport</i>	
7:36 pm	<i>Departure from Hartsfield-Jackson on Delta Airlines Flight 648</i>	
9:25 pm	<i>Arrival at Reagan National Airport</i>	

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will not be considered or approved. This form must be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Date/Time Stamp:

ETHIC JUL25'18PM 3:55

Name of Traveler: Kimberly Miller-Tolbert

Employing Office/Committee: Senator Cory A. Booker

Private Sponsor(s) (list all): American Society of Tropical Medicine and Hygiene; Global Health Council; Infectious Diseases Society of America; and PATH/Global Health Technologies Coalition

Travel date(s): August 5-6, 2018

Note: If you plan to extend the trip for any reason you must notify the Committee.

Destination(s): Atlanta, Georgia

Explain how this trip is specifically connected to the traveler's official or representational duties:

This trip will provide an invaluable opportunity to see the CDC's work on global health, preparedness, and research, which will inform my work as Senator Booker's health care legislative assistant.

Name of accompanying family member (if any): n/a

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

7/25/18
(Date)

K. Miller-Tolbert
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Senator Cory A. Booker hereby authorize Kimberly Miller-Tolbert
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

7/25/18
(Date)

J. A. B.
(Signature of Supervising Senator/Officer)